Dalhousie's Campus Waste Management Guide

Look for designated **four-bin paper, recycling, organics, and garbage (PROG) systems** in hallways and communal areas.

See reverse for sample imagery.

PAPER

WHAT BELONGS

- ✓ Clean, dry paper (white or colour)
- ✓ Envelopes
- ✓ Newspaper
- ✓ Glossy flyers, posters and magazines
- ✓ Books *(remove hardcovers)*
- ✓ Boxboard (cereal boxes, pizza slice trays, etc.)
- ✓ Pizza boxes
- ✓ Corrugated cardboard *(must be flattened and placed beside the paper bin)*

NOT ACCEPTABLE

- ✗ Hot coffee cups
- ✗ Carbon paper (receipts)
- ✗ Soiled paper *(organics)*
- ✗ Wax coated takeout containers *(garbage)*

***Note:** On-campus waste sorting differs from off-campus residential sorting, due to provincial Extended Producer Responsibility requirements. Follow this guide on campus.*

DALHOUSIE UNIVERSITY

RECYCLABLES*

Materials should be rinsed, with no food scraps present. No liquids.

WHAT BELONGS

- ✓ Beverage containers (pop, water, juice, and milk, juice boxes and tetra packs)
- ✓ Plastic cups *(cold coffee – remove lids)*
- ✓ All plastic containers (take out, berry clamshells)
- ✓ Glass bottles and containers *(remove lids)*
- ✓ Tin and aluminum cans
- ✓ Clean aluminum foil, containers and trays
- ✓ Stretchy plastic film and packaging (plastic bags, bread and food bags, zipper bags, bubble wrap and mailers)

NOT ACCEPTABLE

- ✗ Hot coffee cups and lids
- ✗ Lids from cold coffee cups
- ✗ Chip bags and food wrappers (granola and candy bars)
- ✗ Wax coated takeout containers *(garbage)*
- ✗ Plastic straws, cutlery, condiment packages
- ✗ Broken glass *(place in box next to garbage)*

GLASS

Broken: Place in labelled cardboard box, and place next to garbage bin for regular collection

Unbroken: Remove lids and discard. Rinse bottles and containers and place in recycling

ORGANICS

No liquids. No plastic bags or packaging.

WHAT BELONGS

- ✓ All food waste
- ✓ Napkins, kitchen paper towel
- ✓ Soiled paper (bags, food wrapping, and plates)
- ✓ Soil, plant and small amounts of yard waste
- ✓ Wooden utensils (cutlery and chopsticks)
- ✓ Used paper straws
- ✓ Tea bags, coffee filters and grounds

NOT ACCEPTABLE

- ✗ Hot coffee cups
- ✗ Plastic bags (even those labelled as biodegradable) *(recycling)*
- ✗ Bio-plastics (cups and cutlery) *(garbage)*
- ✗ Corrugated cardboard *(must be flattened and placed beside the paper bin)*
- ✗ Clean/dry paper
- ✗ Wax coated takeout containers *(garbage)*

GARBAGE

Prioritize reducing and reusing before discarding.

WHAT BELONGS

- ✓ Disposable hot coffee cups (even those labeled as biodegradable)
- ✓ Lids from all cups
- ✓ Chip bags and food wrappers (granola and candy bars)
- ✓ Floor sweepings
- ✓ Broken glass *(must be boxed, labelled and placed next to bin)*
- ✓ Disposable PPE (gloves, masks)
- ✓ Styrofoam

NOT ACCEPTABLE

- ✗ Organics
- ✗ Recyclables
- ✗ Paper
- ✗ Corrugated cardboard *(must be flattened and placed beside the paper bin)*
- ✗ Metal
- ✗ Electronics and batteries
- ✗ Clear beverage cups

Pack it in. Pack it out.

In classrooms, small meeting rooms, and offices, Dal requires you to bring items to the nearest communal hallway PROG station. Offices with small transfer waste and recycling bins should be emptied by the user when full. All organics should be brought directly to the sorting station daily.

UNIVERSAL WASTE

Special items require specific management, mainly by Facilities Management, and Environmental Health and Safety (EHS).

THIS INCLUDES

Electronic waste: Request office e-waste to be picked up through **fitix.dal.ca**

Lightbulbs, paint, propane cylinders and items with refrigerants: Submit a small job request through **fitix.dal.ca**

Batteries: Find the collection box in your department/building

Printer cartridges: Return to the supplier if possible

Reduce & Reuse

Reduce how much waste you produce and instead of sending unwanted items to the landfill, donate them to others in need.

Bring Your Own Mug (BYOM): Skip the disposable cup and save money when you BYOM to on campus food retail locations. Discounts vary by vendor. Remember to wash between uses.

Free Store: Excess and unwanted gently used items (like stationary, home goods and kitchenware) can be donated to the Free Store in the Mona Campbell Building. More details at **bit.ly/dal-free-store**

Surplus Goods: Employees can list large furniture and equipment with Procurement's Surplus Goods Program for internal and external bidding. Contact **surplus@dal.ca** or visit **dal.ca/dept/procurement/surplus-materials.html**

Dalhousie's Campus Waste Management Guide

Look for designated **four-bin paper, recycling, organics, and garbage (PROG) systems** in hallways and communal areas.

See reverse for complete details.

PAPER

Materials can be matte or glossy.





RECYCLABLES

Must be clean and dry. No liquids. No lids.





ORGANICS

No liquids. No plastic bags or packaging.





GARBAGE

Prioritize reducing and reusing before discarding.



