

Call for applications

Founded in 1818, Dalhousie is located in the Province of Nova Scotia (in the territory of Mi'kma'ki) with 21,000 students on four campuses in Halifax and Truro, and satellite locations in Yarmouth and Saint John, New Brunswick. Nova Scotia is growing rapidly, and Halifax is one of Canada's fastest growing cities with a booming technology community and a diverse economy fueled by proximity to the Atlantic Ocean. As one of Nova Scotia's largest employers, and an institution with a unique student composition that is national and international in character, with 60 per cent of our students coming from outside Nova Scotia and close to 20 per cent international, Dalhousie has a vital role to play in the life and growth of our province and our country.

Dalhousie is currently seeking applications for Order-in-Council appointees to our Board of Governors. We are seeking individuals with board governance experience, community expertise and connection, and a passion for post-secondary education. This year, we are particularly interested in candidates with one or more of the following skills:

- Knowledge of financial reporting, auditing, budgeting, and investment management in a large organization
- Experience managing construction projects and controlling costs
- Understanding of risk management and the steps needed to implement risk controls

Experience leading within a complex public sector organization and strong professional credentials in any of the above areas would be considered significant assets.

DALHOUSIE UNIVERSITY

ROLE OF THE BOARD OF GOVERNORS

The Board of Governors plays a vital role in shaping the future of Dalhousie. As dedicated stewards of the university, they provide guidance and oversight to ensure its continued success. While the Board sets the overall direction, they entrust the daily operations to the president and management team, working together to create a thriving academic community.

BOARD SIZE & COMPOSITION

The Board has a total complement of 30 members. They are appointed through a variety of mechanisms, including Order-in-Council appointments, Board appointments, and alumni, student, and faculty appointments. The Board also has 3 ex-officio members (the President and Vice-Chancellor, the Chair of Senate and the Chancellor).

The Board has five standing committees that help guide its work. You can find more details about each committee **here**.

EXPECTATIONS OF GOVERNORS

Governors are champions of Dalhousie's mission, helping to shape its future with integrity, dedication, and independent thinking. They make decisions with care and good judgment, always keeping the university's best interests at heart. By upholding their responsibilities and in fulfillment of the role of the Board as set out in Dalhousie's governing legislation and By-Laws, Governors play a vital role in ensuring the university's continued success and impact.

TIME COMMITMENT

The Board meets Tuesdays from 3-6:00 p.m. at least six times throughout the year and holds a full day retreat in November. The Board currently meets in person at least twice a year, and the annual retreat is also held in person.

Board members are expected to serve on at least one standing committee, which meet between 3 and 6 times per year. All committee meetings are held virtually.

APPLICATION PROCESS

Individuals who wish to be appointed to the Board through the Order-in-Council need to follow two steps:

- **Step 1**: Apply to the Board for a letter of recommendation by submitting a resume/CV and a letter outlining your experience and interest to **universitysecretariat@dal.ca** by **5:00pm on May 13th, 2025**.
- **Step 2**: Submit the letter of recommendation, CV and letter of interest to the Province of Nova Scotia. There is an online application portal which can be accessed here: **novascotia.ca/abc** or applicants can call **1-866-206-6844** if they need help applying.

Candidates should be aware that receiving a letter of recommendation from Dalhousie does not guarantee an OIC appointment, as more letters may be issued than available positions.

The Governance and Human Resources Committee oversees board recruitment and will review applications based on the Board's needs. Shortlisted candidates may be interviewed via video or phone and the Committee will then recommend candidates to the Board of Governors for final decisions.

Candidates who receive a letter must then apply through the Province of Nova Scotia's Order-in-Council portal. Dalhousie will provide guidance and support with this process to those receiving a recommendation letter.

Questions on the process or on the experience of serving on the Board can be directed to universitysecretariat@dal.ca

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Dalhousie University commits to achieving inclusive excellence through continually championing equity, diversity, inclusion, and accessibility. The university encourages applications from Indigenous Peoples of Turtle Island (especially Mi'kmaq), persons of Black/African descent (especially African Nova Scotians), and members of other racialized groups, persons with disabilities, women, persons identifying as members of 2SLGBTQIA+ communities, and all candidates who would contribute to the diversity of our community.

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